

# SAPPERTON PARISH COUNCIL

MINUTES OF ANNUAL VILLAGE MEETING FOLLOWED BY  
ANNUAL PARISH COUNCIL MEETING HELD in  
SAPPERTON VILLAGE HALL, 13 MAY 2025

## ANNUAL VILLAGE MEETING

**WELCOME** – Chair of Parish Council, Sarah Osborn Smith

The meeting was exceptionally well attended by approximately 50 residents/members of the public.

### GUEST SPEAKERS

#### 1 CDC WARD COUNCILLOR REPORT: JULIA JUDD

Key points:

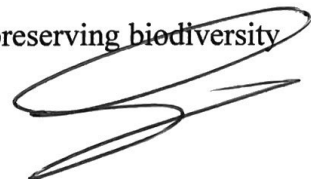
- Missed bins. Please notify Julia directly to ensure accurate figures. Still no firm resolution re difficulties with collections
- CDC Finance situation not good – money is always an issue. Costs rising.
- Jo Harris is stepping down as Leader at Cotswold District Council. New GCC Councillor Mark Harris.
- Robin Bookable Mini Bus Service; Please utilise this fantastic service which does come to Sapperton.
- A417 will be driveable by 2026 – topographically the most difficult Highways project in England.

#### 2 GLOUCESTERSHIRE WILDLIFE TRUST – MEGAN ADAMOU

- Megan introduced herself as the Community Action Officer/Ecologist
- 90% of her free time is spent in and around Sapperton – local knowledge
- Currently working with communities to establish mandatory Biodiversity Policies in conjunction with Planning and Green Infrastructure Officer
- Glos Wildlife Trust is building Bird Boxes, sowing seeds for wildflowers
- Anyone wanting to do more for Sapperton please consider the ‘People’s Nature Reserve’ initiative. Combined, our back gardens make up an area bigger than all the UK's nature reserves put together! While individual gardens might be small, together they form a patchwork that links urban green spaces to the wider countryside and nature reserves. This patchwork provides an essential wildlife highway allowing animals, insects, and plants to move across Gloucestershire. You can pledge any patch, big or small. You could pledge a wildlife-friendly garden, a balcony or window box covered in nectar rich flowers, an unimproved paddock full of native species or even a chemical free allotment plot. Please go to <https://www.gloucestershirewildlifetrust.co.uk/peoples-nature-reserve> for more information.
- Nap Meadows – you can donate per square metre.

#### 3 SAPPERTON WILDER – CHENIE & ED

- Currently involved in regenerative work increasing food while preserving biodiversity



- Undertaking surveys and tree planting – 3,000 trees to date. Meadow down in the valley has been planted with willows, poplars, and Aspen.
- Phase 1 of project was ‘what’s here’. Phase 2 of project is ‘trees and fences’.
- Cattle are due to be in by Christmas – Longhorns 10-12 initially, and then up to 40. Purpose: Grazing/improving soil structure. Will breed to increase herd. Electric fencing installed. Rotational grazing system. Deer fencing will be erected to protect agroforestry.
- Herbal lays due to come out in January 2028. Arable planted in certain areas – rotated.

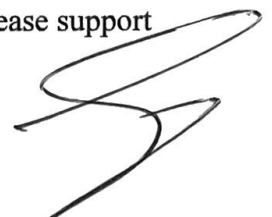
#### 4 Parochial Church Council (PCC) – Elizabeth Twinch

- Church Conservation Trust Trustees recently came on tour of Gloucestershire. Lunch was provided in the Village Hall – refreshments tonight are courtesy of the Trustees!
- St Kenelm’s Church Sapperton has holes in ceilings and bats. Bat Surveys conducted – 7 kinds identified. £12,000 has to be raised for St Lukes in Frampton Mansell.
- PCC paid to have Churchyard strimmed – volunteers did a lot of work last year – Thanks extended to them. Desperately need more people to volunteer!
- More people attending at Christmas, Easter etc but ability to service the Parish is getting harder. PCC getting older!
- No vicar for 2 years now. In discussion with Diocese. Meeting next week. Despite this, the PCC is here to help.
- Watershed Magazine – please add items of news to it.
- Book Stall at Cotswold Highland Games 7 June 2025 – please donate sellable books!

#### 5 SAPPERTON CofE PRIMARY SCHOOL - Meg Crampton

- Leadership has been interim arrangement for last 18 months.
- Meg is now Head of School, responsible for day to day running. Mr Price works one day p.w. – Executive function. Helen Cooper will take over Mr Price’s role from September.
- Children are at the heart of the School – very exciting year – worked for Ofsted! Positive experience. The School kept its Good rating. They won’t be back for at least 4 years – phew!
- Curriculum offering new things; Years 3,4,5 and 6 – Music instruments; Years 5 and 6 French and Latin; Forest School for older children; Out of School Club – very popular; Residential/3 nights Camping Forest of Dean for Year 6s + 3s and 4s – conducting raffles to finance this.
- Personal Development; children experience Ecology Club, Art & Craft, 2x Sport clubs (Sportily and Atlas PE). Huge boost to Sports this year – outside competitions. Orienteering Retreat; Yoga on Thursday afternoon – mindfulness – rotated though the classes.
- Attended ‘Young Voices’ at O2. Children joined 8,000 member child choir – 20,000 in the audience! Great day.
- School Community Speed Watch – Councillor Charlotte Patch provided update on initiative. Data currently being collected. Average speed past School 18 mph. This is positive result re applying for 20 mph limit in school zone.
- **Enrolment numbers are down nationally – School is currently advertising for September intake – 12 would be good. Not achieving that at the moment. Marketing/Promotion important – please spread the word to support your School.**
- Cotswold Highland Games – 7 June 2025 in aid of Sapperton School – please support

#### 5 SAPPERTON VILLAGE HALL – Sarah Osborn Smith



- Sarah Osborn Smith and Sara Taylor – new trustees. Thanks were extended to John Bullock for the work he did re securing funding for renovations.
- Need for volunteers and also Trustees to assist
- Fantastic Community Asset – needs to be used more. Trustees currently working towards making this happen!

## **6 FRAMPTON MANSELL VILLAGE HALL**

- Andy Green, Chair of the FM Village Hall Committee was unable to attend.
- **Midsummer Madness Village Fete & BBQ 21 June 2025 – 10am Loops of Fury** Fun Run, 11.30am Dog Show, 13.30 Fete with Bake-Off. Lots of Fun, Games and Races. Free Entry.

## **7 NEIGHBOURHOOD POLICING UNIT – PCSO REPORT**

- Local PCSO Beverley Rowe was unable to attend the meeting but provided a short report.
- Crimes Statistics showed a reduction in crimes in the area – 2 incidents down to 1.
- Poaching incident recently reported to Police – please report any such activity.

## **QUESTIONS FROM THE FLOOR**

Significant concern from residents re 4 x Wheel Drivers and Motorcyclists using the byway down from Oakridge/along the valley floor from Daneway. CDC Cllr Julia Judd responded with details of a meeting held last year. Progress was made regarding downgrading of byway to exclude motor vehicles. However, Court Order required – cost involved. Anti-social behaviour reported by residents present. Route is not safe for other users. Residents urged to report issues on ‘Fix my Street’ – GCC website.

Meeting Closed 8.30pm

\_\_\_\_\_BREAK FOR REFRESHMENTS\_\_\_\_\_

Councillors were summoned to the Annual Parish Council Meeting

### **1 IN ATTENDANCE**

Members of the Parish Council Sarah Osborn Smith, Chair (SOS); Sara Taylor, (ST); Mike Cameron-Davies; Daniel Janocka (DJ); Caroline Tiley (CT); Charlotte Patch (CP); Babs Maloney Clerk;

Also: Julia Judd, CDC Ermin Ward Councillor.

**APOLOGIES:** None

### **2 FIRST ORDER OF BUSINESS – ELECTION OF CHAIR AND VICE CHAIR:**

**CHAIR: SARAH OSBORN SMITH – PROPOSED CLLR MCD, SECONDED CLLR DJ.**

CARRIED - APPOINTMENT CONFIRMED.

**VICE CHAIR: DANIEL JANOCKA – PROPOSED: CLLR CT, SECONDED: CLLR MCD**

CARRIED - APPOINTMENT CONFIRMED.

### **3 MINUTES OF PREVIOUS MEETING**

Minutes of 8 April 2025 PC Meeting were approved and signed.

### **4 DECLARATIONS OF INTEREST - NONE RECORDED.**

### **5 PUBLIC FORUM – Several members of the public remained for the meeting**



6 **CDC Cllr Report** – Anti-social behaviour of motorists using byway previously discussed in Village Meeting – further discussion needed re action plus map of route.

## 7 CO-OPTION OF COUNCILLOR

Vacancy for a Parish Councillor has existed for some time. Co-option allowed. Mr Alun Dufoo put himself forward for the role of Parish Councillor. Candidate is eligible to stand.

- Declaration of Acceptance of Office – signed by Chair in the presence of full Council
- Code of Conduct provided
- Acceptance of Electronic Summons – completed and signed by candidate
- Register of Interests Form provided to Mr Dufoo – for completion and submission to CDC within 28 days of this date. Guidance notes provided.
- Good Councillors Guide 2023 to be forwarded to Cllr Dufoo by email

## 8 FINANCE

6.1 - Outgoings for last month actioned; Western Air Ambulance, transfer of funds from svgs account to current account, Watershed donation under Sect 137 power.

### Accounts

<b>Balance @ 8 April</b>	<b>£269.76</b>	<b>C/A In</b>	<b>Svgs Out</b>	<b>£11,963.34</b>
<b>TRF from SVGS to Current A/c</b>		£500	£500	£11,463.34
<b>SVGS Account Interest</b>				+9.83
<b>Western Air Ambulance</b>	£150			
<b>Clerk's Pay</b>	£300			
<b>Precept 1<sup>st</sup> Instalment Received</b>				+£8,625
		£500	£500	
<b>SVGS Account Interest</b>				+£12.16
<b>Watershed Mag</b>	£306			
<b>Balance @ 13/05/2025</b>	<b>£513.76</b>			<b>£19,610.33</b>

- 6.2 **CIL REPORT:** To be submitted to CDC and published on website. Frampton Mansell Playground expenditure from CIL funds not included – not yet spent.
- 6.3 **Accounts Spreadsheet and Bank Statements** viewed, approved and signed.
- 6.4 **PATA proposed for administering payroll for 2025/2026.** Agreed unanimously – Clerk to action asap.
- 6.5 **Outgoings approved:** GAPTC subscription, Clerk pay, Insurance - see below.
- 6.6 **Internal Audit:** submission of requested documents continuing
- 6.7 **Year End documentation FINAL** – approved and signed: Accounts Spreadsheet, Budget, Bank Reconciliation, VAT Statement, Variences, Sect 137 Summary, SPC CIL Summary, Bank Statements. AGAR Section 2 – Drafted with figures from year end – Balanced.
- 6.8 **Zurich Insurance Policy Due for Renewal:** Current policy being phased out – no increase in cover available. 3 Quotes to be obtained. Value of assets £23,052 approx.

## 7. PLANNING

25/00887/FUL



**Erection of single storey extensions, garden store building, alterations and associated works**

Dorval House Sapperton Cirencester Gloucestershire GL7 6LQ  
Ref. No: 25/00887/FUL | Validated: Fri 21 Mar 2025 | Status: Awaiting decision

**25/00888/LBC**

**Erection of single storey extensions, garden store building, alterations and associated works**

Dorval House Sapperton Cirencester Gloucestershire GL7 6LQ  
Ref. No: 25/00888/LBC | Validated: Thu 20 Mar 2025 | Status: Awaiting decision

**24/00838/FUL**

**Erection of replacement dwelling and detached two storey garage and stable (Revision of 22/04506/FUL)**

Oxstalls Farm Frampton Mansell Stroud Gloucestershire GL6 8HZ  
Ref. No: 24/00838/FUL | Validated: Thu 06 Jun 2024 | Status: Awaiting decision

PC resolved to make no comment on any of the above applications

**8. CLERK’S REPORT**

- 8.1 Watershed Magazine: SPC Newsletter to be submitted for May edition
- 8.2 Response received from CP Farming – willing to attend meeting. Date to be confirmed.

**9. PARISH COUNCILLOR REPORTS**

**ST:**

- Kings Portrait for Sapperton Village Hall sought and found.
- BT Phone Box Adoption – in progress. Ideas for use – Book Exchange.

**MCD:**

- Plastic Inspection cover reported on ‘Fix my Street’ – has been repaired.
- New GCC Councillor – invite to a PC meeting.
- FM Playground Fencing – to be installed next month.

**10. NEXT MEETING:**

**TUESDAY 13 JUNE 2025, 7PM, IN FRAMPTON MANSELL VILLAGE HALL**

Meeting ended: 9.40pm

Signed.....  
(Chair of Sapperton Parish Council)



Date.....  
Minutes (108) 13 MAY 2025

