

# SAPPERTON PARISH COUNCIL

MINUTES OF MEETING HELD in  
FRAMPTON MANSELL VILLAGE HALL  
13 JUNE 2023

## 1 IN ATTENDANCE

Members of the Parish Council: Sarah Osborn Smith, Chair (SOS); Charles Houldsworth, Treasurer and Vice Chair (CH); Sara Taylor (ST);

**ALSO PRESENT:** Julia Judd, CDC Ermin Ward Councillor. Babs Maloney, Clerk joined the meeting at 7.45pm

**APOLOGIES:** Daniel Janocka (DJ); Mike Cameron Davies (MCD);

## 2 MINUTES OF PREVIOUS MEETING

Minutes of the MAY 2023 PC meeting were approved and signed by the Chair.

## 3 PUBLIC FORUM

No members of the public attended the meeting on this occasion.

## CDC AND GCC COUNCILLOR REPORTS

### 3.1 Cllr Julia Judd:

Report Received ahead of the meeting. Main points discussed:

- Cllr Judd advised that she remains on the Planning Committee at CDC but is no longer Vice Chair. Also on Licencing Committee & Member Development Steering Committee
- Newly elected CDC Council: The Liberal Democrats retained control of the council, and Councillor Joe Harris remains the Leader of the Council - First Meeting held 24 May 2023
- A417 POOR SIGNAGE
- DUNTISBOURNE LEER/ABBOTS & MIDDLE featured on ITV West Country News at 6pm on 19 May. Watch the item here: <https://fb.watch/kRR7CIOgT2/>
- Barrow Wake: Project to clean up the area and reduce anti-social behaviours has been successful. More to do. Take a look at the official OPPC video about this operation: posted on Julia Judd's Facebook page 2 June 2023  
<https://www.facebook.com/ErminWard/>

### 3.2 Councillor Hirst did not attend the meeting.

A short GCC report was received ahead of the meeting outlining the 'Fire Kills' campaign launched by Mark Preece, Chief Fire Officer GFRS. For top tips on how to stay safe when outdoors/camping please visit

<https://www.gov.uk/government/publications/fire-safety-outdoors/fire-safety-outdoors-accessible-version>

## 4 FINANCE

### Annual Governance & Accountability Return FY 2022/2023

- 4.1 Independent Internal Auditor Report:** Audit conducted by P Walker on 18/06/2023. Council **Received** and **Accepted** report. No issues were raised by the Auditor for consideration. Council **Approved** Report for submission.
- 4.2 Bank Reconciliation:** Council **Received** and **Approved** Bank reconciliation. No unpresented cheques/payments outstanding. Bank balances at 31/03/2023: C/A £830.47; Svgs £9,451.17. Net Balance: £10,281.64.  
RFO also tabled: **Copy of Fixed Assets Register:** Value: £5,967.
- 4.3 Annual Governance Statements (Section 1):** Council **Received** and **Approved** Section 1 for publication. Signed by SOS Chair and BM Clerk.
- 4.4 Annual Accounting Statements:** Council **Received** and **Approved** Section 2 for publication. Signed by CH RFO ahead of the meeting and SOS Chair.
- 4.5 Certificate of Exemption from External Audit:** As a small parish with less than £25,000 in income Sapperton PC is eligible for exemption from external audit. Certificate of Exemption **Received** by Council and **Approved** for submission to External Auditor PK Littlejohn by 30 June 2023 deadline. Clerk to ACTION
- 4.6 Public Inspection Period:** Accounts are to be made available for public inspection for 30 working days each year which must include the first 10 working days of July. Date set by Council: 30 June 2023 - 11 August 2023.
- 4.7 Frampton Mansell Heritage Guide:** FM Village History Group provided breakdown of costs associated with publication of the 200+ page Book, in the region of £1,400. PC **Approved** donation of £300 toward costs. RFO to ACTION
- 4.8 Current Bank balances:** C/A £897.59; Savings: £15,960
- outgoings:**
- Clerk's Remuneration: £250
  - Zurich Insurance: 257.60
  - KP Gardening: £370.87

Accounts approved for Audit.

## 5 PLANNING APPLICATIONS

### 23/01464/FUL

- [\*\*Proposed extension to existing music room \(Revision of 22/00637/FUL\)\*\*](#) 

Thorn Haugh Frampton Mansell Stroud Gloucestershire GL6 8JG

Ref. No: 23/01464/FUL | Validated: Tue 02 May 2023 | Status: Awaiting decision

PC resolved to make no comment at this time.

### 23/01140/FUL

- [\*\*Erection of second storey extension and other associated works\*\*](#) 

Larkhill Barn Stroud Road Frampton Mansell Stroud Gloucestershire GL6 8HZ

Ref. No: 23/01140/FUL | Validated: Wed 10 May 2023 | Status: Awaiting decision

PC resolved to make no comment

22/00982/FUL

[Alterations to fenestration, internal layout and removal of permitted extension \(amendment to permission 17/01721/FUL\)](#) 

Cranhill Barn Emmerson Lane Sapperton Cirencester Gloucestershire GL7 6QH

PC resolved to make no comment

**20/01059/FUL - Hybrid application Aston Down Business Park – no change.**

**6 CLERK’S REPORT**

Circulated to Councillors ahead of meeting

- SLCC Planning Seminar Wednesday 5 July. £60 + VAT paid by Clerk. Cost to splbe reimbursed 50/50 by Sapperton & Cherington Parish Councils.
- New Address & phone number for Cotswold National Landscape. Email remains current
- CDC Survey of Properties: Residents have expressed concern re privacy etc

**7 PARISH COUNCILLORS’ REPORTS**

**SOS:** Nothing to report

**ST:**

- Grit Bin 1300 – replaced – needs number reinstated
  - Grit Bin 1693 – top of Church Lane Sapperton – needs replacing
  - Grit Bin opposite Sapperton CofE Primary School – needs number
- Councillors to check grit bins in the Parish and report to Clerk.
- Handrail on PROW Church Lane – promised several years ago – to be followed up

**CH:** Canal Bridge railings need repairing – unstable. Clerk to report to GCC Highways.

**8 NOTICE OF NEXT MEETING –**

**TUESDAY 11 JULY 2023 AT 7PM IN  
SAPPERTON VILLAGE HALL**

Meeting ended 8.20pm

Signed.....Date.....  
(Chair of Sapperton Parish Council) Minutes (87) 13 JUNE 2023