

# SAPPERTON PARISH COUNCIL

## MINUTES OF MEETING HELD 11 OCTOBER 2022

### 1 IN ATTENDANCE

Members of the Parish Council: Sarah Osborn Smith, Chair (SOS); Charles Houldsworth, Treasurer and Vice Chair (CH); Sara Taylor (ST); Daniel Janocka (DJ); Mike Cameron Davies

**APOLOGIES:** Graham Marchand (GM); Marcel Puyk (MP); GCC Councillor Stephen Hirst.

### 2 MINUTES OF PREVIOUS MEETING

The Minutes of the SEPTEMBER 2022 meeting were approved and signed by the Chair.

### 3 PUBLIC FORUM

No members of the public attended this meeting.

### 4 CDC AND GCC COUNCILLOR REPORTS

#### 4.1 Cllr Julia Judd:

Report Received ahead of the meeting. Main points discussed:

- Cost of Living Crisis: CDC assistance to support residents: council tax support, housing payments, financial advice and signposting. Conducting survey to map existing and proposed initiatives in voluntary/community sector and to find out what residents are struggling most with: <https://forms.gle/6wcK318yeE3FAxJm7>
- Webpage for CDC information re help available re cost of living: [www.cotswold.gov.uk/costofliving](http://www.cotswold.gov.uk/costofliving)
- CDC Enforcement Team – staff depleted. Issues arising
- Cirencester Gym refurbishment – reopening 1<sup>st</sup> October 2022
- Fly tipping: 15% increase across district. 531 incidents April – Sept 2022 plus 33 incidents of demolition and construction waste. Check if a person or company can legally carry waste: call Environment Agency on: 03708 506 506 or by visiting: Waste carriers, brokers and dealers (data.gov.uk). Anyone witnessing fly-tipping or who finds dumped rubbish should not touch the items. Instead, incidents can be reported to CDC online at: <https://www.cotswold.gov.uk/environment/report-fly-tipping/> or call CDC on 01285 623000 during office opening hours.
- **Rural England Prosperity Fund:** Investment will be based on local priorities: projects such as grants for converting farm buildings to other business uses, rural tourism, such as investments in visitor accommodation, capital grants for provision of gigabit-capable digital infrastructure at hubs such as village halls, pubs and post offices for community use, capital grants to develop, restore or refurbish local natural, cultural and heritage assets and sites, creation of new footpaths and cycle paths, particularly in areas of health need, or capital grants to enable people to develop volunteering and social action projects locally. The Cotswolds allocation is £764,292. For full [list of allocations](#)
- **Uk Shared Prosperity Fund Prospectus.** Projects must be aimed at supporting rural businesses (e.g. Farm diversification) or Rural Communities (e.g. Modernising a Cricket Club).

#### 4.2 GCC Councillor Stephen Hirst

No report received by Parish Council ahead of the meeting

### 5 PLANNING APPLICATIONS

#### 22/02587/CLEUD

**Certificate of Lawful Existing Use or Development under Section 191 of the Town and Country Planning Act 1990 to formalise the lawful commencement of development.**

#### **White Horse Inn, Frampton Mansell**

CDC Planning has decided the above planning application: a 'material start' to planning permission 19/02985/FUL has occurred and conditions imposed now apply. 19/02985/FUL refers back to 19/000350/FUL and 15/03597/FUL. PC to clarify whether conditions imposed on the previous applications carry forward.

Traffic issue on the A419 and at the White Horse Junction: Councillor to discuss with Planners in light of above decision.

#### 22/00637/FUL

**First floor extension to existing detached garage to provide music room** 

**Thorn Haugh Frampton Mansell Stroud Gloucestershire GL6 8JG**

Councillors to have further discussion with applicant.

#### 22/02910/FUL

**Erection of single storey rear extension**

**Pike Cottage Frampton Mansell Stroud Gloucestershire GL6 8JB**

Issue re drainage discussed, No further action.

#### 22/03431/TCONR

**Tree: weeping willow (circled yellow on the Word document) Works: to pollard the tree based on the advice of Cotswold Tree Care (South Cerney) who have checked the tree for rot and advise pollarding to prevent limb drop onto the road. It has been ten years since it was last pollarded**

**Sheepskin Frampton Mansell Stroud Gloucestershire GL6 8JG**

PC - no comment

#### 22/01971/FUL

**Addition of dormer window, rooflight, canopy and internal alterations** 

**4 Downs Cottages Frampton Mansell Stroud Gloucestershire GL6 8HY**

PC – no comment

#### 22/01972/LBC

**Addition of dormer window, roof-light, canopy and internal alterations**

**4 Downs Cottages Frampton Mansell Stroud Gloucestershire GL6 8HY**

PC - No comment

#### 22/03467/OHL

**Upgrade an existing low voltage, overhead line from two phase conductor to 3 phase conductor, to provide connection to new property** 

**Cranhill Barn Emmerson Lane Sapperton Cirencester Gloucestershire GL7 6QH**

PC - No comment

**22/00982/FUL**

**Amendment to permission 17/01721/FUL for alterations to fenestration, internal layout and removal of permitted extension**

**Cranhill Barn Emmerson Lane Sapperton Cirencester Gloucestershire GL7 6QH**

PC – no comment

**22/03056/CLEUD**

**Certificate of Lawful Existing Use or Development under Section 191 of the Town and Country Planning Act 1990 to formalise the lawful commencement of development** 

**Wharf Cottage Daneway Lane Sapperton Cirencester Gloucestershire GL7 6LNRef.**

PC – no comment

**22/01669/FUL**

**Replacement rear extension, first floor extension, renovation of outbuilding, erection of two porches, erection of car port and landscaping works. Amendments to 20/02360/FUL**

**The Glebe House Sapperton Cirencester Gloucestershire GL7 6LE**

PC – no comment


**22/03013/FUL**

**Erection of two and a half storey side extension**

**Christmas Cottage Frampton Mansell Stroud Gloucestershire GL6 8JG**

PC – no comment

**22/03365/FUL**

**Rear ground and first floor extension, renovations to house and privy, replacement outbuilding, new driveway from existing access and associated landscape works (amendments to approved permission - 21/00635/FUL)** 

**Mill House Daneway Lane Sapperton Cirencester Gloucestershire GL7 6LN**

PC – no comment

**22/03358/FUL)**

**Proposed garage and store (amendments to approved permission - 22/00035/FUL)** 

**Old School House Frampton Mansell Stroud Gloucestershire GL6 8JF**

PC – no comment

## **6 FINANCE**

**6.1 Current Bank balances:** C/A £1,207; Savings: £14,805

**outgoings:**

- KP Gardening: £741.74 – last payment for the year.

**Incoming:** CDC CIL payment advice received: Funds to follow.

Accounts approved for Audit

**6.2 Renewal of FM Playground Lease:** Bathurst Estate Office has offered a 25 year lease with 3 year break point for review. Rent will increase from £100 to £150 from 2023.

**ACTION:** Councillor to formally accept offer.

**6.3 Grass Cutting Review**

PC reviewed maps and current grass cutting expenses. PC agreed Sapperton grass cutting to be reduced to monthly rather than fortnightly. SOS and CH to check maps with current

contractor and arrange ‘minimum’ requirements with additional maintenance to be agreed as needed.

## 7 TREE PLANTING

Two Trees are to be planted for the Queen’s Green Canopy/ Platinum Jubilee: one in Sapperton and one in FM. Locations: in FM – Top corner of the Chestnuts; Sapperton – between allotment houses and junction suggested - TBC

Tree also proposed in Sapperton to commemorate the late Paul Dingley’s contribution to the Parish as past Councillor and Tree Warden. Location to be decided.

## 8 NEIGHBOURHOOD PLANS

Possible development of a local plan so that future development in our area would be under local control. Sapperton Housing Needs Survey result showed Parish needs rental accommodation. PC to approach community regarding creating a plan. Leaflet drop and short survey to be developed. GRCC Sarah Walker to be invited to PC Meeting.

## 9 CLERK’S REPORT

Circulated to Councillors ahead of meeting:

- Purpose of Parish Council: Recent survey received – PC discussed.
  - Safe environment
  - making sure everything works – salt bins, signs, defibrillators etc
  - consulting with CDC and GCC – complaints procedure when CDC is not performing.
  - Financial limitations
- Attended CDC PC and Town Council Forum 6/10/22 – main topics were Code of Conduct - Civility in Public Life and ‘Debate not Hate’ – initiatives to reduce bullying in public service.
- Via GRCC - BBC Film on the Rural Cost of Living crisis- impact on rural communities – looking for participants willing to share their experiences. Emailed to Ward Councillor and Councillors for wide distribution.
- CDC and Bromford Housing partnership – social housing development in Down Ampney.
- Fly tip on Chapman’s Cross to Sapperton road – reported and removed.
- Clean & Green – new officers – possible source of funding/trees for tree planting

## 10 PARISH COUNCILLORS’ REPORTS

**SOS:**

- Parish Records ready for Archiving: **Action:** Clerk to deposit at Glos Heritage Hub 12/10/22
- EE tower – Is this now operational? **Action:** Clerk to contact applicant via planning application

**ST:**

- Drains in Sapperton have been cleared as requested.
- Motorbikes using path down side of St Kenelm’s Church. **Action:** Clerk to contact GCC PROW team re status of path and request Stile.

**MCD**

- King’s Coronation: 6 May 2023
- Proposal for Avenue of Trees in FM

**11 NOTICE OF NEXT MEETING**

**TUESDAY 8 NOVEMBER 2022 AT 7PM**

**SAPPERTON VILLAGE HALL**

Meeting ended 9.15pm

Signed.....Date.....  
(Chair of Sapperton Parish Council) Minutes (79) 11 OCTOBER 2022